SPECIAL BULLETIN

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O F F I C E   O F   T R A I N I N G

No: 8-75   Date: 7 April 1975

To: All Training Officers of the Agency

SURVEY OF INTELLIGENCE INFORMATION SYSTEMS

The Office of Training announces another offering of the three-week "Survey of Intelligence Information Systems." This interagency course introduces professional intelligence personnel to Intelligence Community information handling systems and their applications.

Each student is taught to use a computer terminal and to apply computer library programs to intelligence problems. Techniques applying principles of Information Science to solution of intelligence analytic problems will be demonstrated. Field trips to Intelligence Community agencies will show the role of computer-based information handling systems.
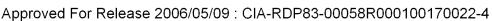

OBJECTIVES:

Each participant will be able to:

1.   Identify in terms of his current responsibilities the contents, usefulness, and limitations of the major intelligence handling systems in the Intelligence Community.

2.   Use a computer terminal for storage and retrieval, and the application of these skills to intelligence tasks.

3.   Apply basic systems concepts to on-the-job intelligence problems.

4.   Select among the choices of methods in decision-making, problem solving, and the analytical tasks of intelligence.

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ELIGIBILITY:

Middle and senior grade intelligence officers (GS-09 thru 15) whose responsibilities require a knowledge of the information handling systems in use in the Intelligence Community. No previous technical or scientific education is necessary.

SECURITY:

Final TOP SECRET security clearance with certification of access to SI/TK is required.

DATE and TIME:

9 June 1975 through 27 June 1975. 0830 to 1600 hours daily, three-weeks, full-time.

LOCATION:

4600 Fairfax Drive, Arlington, Virginia (Chamber of Commerce Building, Room 912). No transportation will be provided. Detailed instructions on directions to the building, including details on parking, will be mailed to the students prior to the start of the course.

REGISTRATION:

Form 73, "Request for Internal Training" must be submitted to OTR/FTD/ISTB, Room 936, Chamber of Commerce   STATINTL
Building, by 9 May 1975. These requests will be submitted through the Training Officer of each Directorate and through [   ] as personnel of other Intelligence Community agencies will attend this course.

FURTHER INFORMATION:

On course content call [   ]   STATINTL

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